

2026 Celebration of Life

Edmonton Country Club





The Edmonton Country Club reclines verdantly on 233 acres located within a 90 degree bend of the North Saskatchewan River about eight miles upstream from the city's center. The golf club was established in 1896 and was Edmonton's first private golf and country club. With a story steeped in history and tradition, the Edmonton Country Club is one of Edmonton's greatest treasures.

Over the past several years the Edmonton Country Club has improved its services and venue to become an event destination for both members and non-members. Renovations in early 2014 saw many areas of the clubhouse undergo changes to enhance the club and ground's natural beauty. The Ramsey Room offers guests a large modern banquet space situated just off the third tee of the 18 hole golf course on the main floor of the clubhouse. With floor to ceiling windows, the view of the downtown skyline and river valley from the Ramsey Room are sure to impress your guests.

With the ability to host charity golf tournaments, wedding receptions, Christmas parties, business meetings and wine dinners, the ECC offers the ideal venue to accommodate and execute your perfect event. The ECC can meet all of your food and beverage needs with on-site catering and a well-stocked bar.

Executive Chef Brian Leadbetter leads the culinary team with over 30 years of experience in the hospitality industry. With a passion for new, innovative and fresh products, Chef Leadbetter is constantly striving to provide the best product possible for every plate produced at the ECC.

Melissa Matters, Events Manager at the ECC, brings a passion for creating seamless and memorable events to the club that mirrors the experience members and guests encounter with each and every one of the service staff.

As you explore our Celebration of Life Package, you will find an array of culinary options to accommodate a wide range of requests. If you have any questions, please do not hesitate to contact the ECC Food & Beverage team.

Melissa Matters
Events Manager
Events@edmontoncountryclub.com

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Remembering
your loved one.



RENTAL RATES & CAPACITIES

	ROOM RENTAL RATE	CAPACITY	ROOM DIMENSIONS	PATIO ACCESS	RAMSEY ROOM ADDITIONAL OPTION <hr/> \$1200 TENT RENTAL ON RAMSEY PATIO 30' Long x 20' Wide
RAMSEY ROOM	\$850	150 Seated 220 Standing	90' Long 28' Wide 10' High	Yes <i>Set with patio furniture</i>	
1896 DINING ROOM	\$550	50 Seated 70 Standing	45' Long 25' Wide 10' High	N/A	

TERMS & CONDITIONS

EVENT RESERVATIONS & CANCELLATIONS

- All event bookings require the room rental fee as the non-refundable confirmation deposit. Room is confirmed once we have received the deposit in FULL. All deposits are placed towards the final invoice after the event.
- In the event of a cancellation, penalties are as follows: less than 72 hours notice - 100% of estimated event revenue; 72 hours to 1 week notice - 50% estimated event revenue; 2 weeks notice - loss of deposit. If the booking is cancelled prior to 2 weeks notice, the deposit can be used towards another booking up to 6 months of the documented cancellation date. If the deposit is not used after this date, the deposit is forfeited.
- The ECC can accommodate bookings in the Ramsey Room between May - December. Bookings in the 1896 Dining Room & Jamison can be accommodated year round.
- All food and beverage services are subject to an 20% service charge, all services for the event are subject to 5% GST.

PAYMENTS

- After the event has concluded, we will issue a final invoice which will reflect the remaining payable balance owed.
- Any amount payable is due within 30 days after the event.
- Invoices not paid within 30 days after the event will be subject to a late payment fee of 2% per month until the balance has been paid in full.
- The ECC accepts cash, e-transfer, debit, Visa, Mastercard, or certified cheques. Amex payments are subject to 3% credit card fee.

GUARANTEED ATTENDANCE

- The final guarantee of the number of people attending the event must be provided to the ECC at least 72 hours prior to the event taking place. If a guarantee is not received, the ECC will bill the original expected number or the actual number of guests in attendance, whichever is greater.
- Any last minute guest count additions will be accommodated to the best of the ECC's ability but cannot be guaranteed if not provided 72 hours in advance.

OUTSIDE FOOD & BEVERAGE

- The ECC is the sole provider of all food products, with the exception of celebratory cakes and party favours. With the ECC approval, an indemnity form must be signed and completed prior to the item being brought onto the property.
- The ECC is the sole provider of all beverage items, with the exception of wine. Corkage wine is permitted at the discretion of Food & Beverage management and requires prior approval. A corkage fee of \$25.00 per bottle will be charged to any outside wine that has been opened on the property. Only commercially manufactured, sealed bottles of wine are allowed.



MENU SELECTION, DIETARY & ALLERGY RESTRICTIONS

- Menu selection is required at least 14 days prior to the event taking place. Small adjustments can be made up to 72 hours in advance. After this time, any changes or substitutions cannot be guaranteed.
- Menu prices are subject to change without notice prior to 60 days before event date, unless a contract has been signed with discussed menu. Within 60 days, menu prices are locked in.
- Special menu items for dietary restrictions such as gluten free and vegetarian options are always available as long as they are arranged at least 72 hours in advance of the event. They will be charged at the same price as the chosen menu. Any dietary restrictions provided after 72 hours notice will be accommodated to the best of the ECC's ability but cannot be guaranteed.
- Any food stations will be available for up to 90 minutes, due to ensure the quality of food is kept at a premium.
- **Due to health regulations, removal of food & beverage products from the ECC following any event is strictly prohibited, with the exception of celebratory cakes and unopened wine externally brought in.**

ALCOHOL SERVICE

- The Edmonton Country Club provides complete catering services, including bartenders, product, and liquor license, therefore only alcohol purchased through the club is available for service.
- Should the ECC find that a convener or guest has brought any type of alcohol onto the premises without prior written approval by ECC Management, or allows any minor to consume any alcoholic beverage, the ECC reserves the right to close the bar immediately and/or terminate the function entirely at the convener's expense.
- All attendees of any event must have valid I.D. in their possession or the ECC reserves the right to refuse service.
- Alcoholic shots are prohibited. Double liquor drinks must be approved by the convener prior to the event taking place.
- ECC reserves the right by AGLC laws and regulations to stop the liquor service to any guest that appears intoxicated by alcohol or drugs.
- Guests are welcome to leave their vehicles overnight. Pick-up window next day will depend on ECC opening hours.
- Last call takes place at 12:30am, alcohol sales end at 1:00am, consumption until 2:00am. No exceptions. If any guests are still on the property after 2:00am, convener will be charged an hourly labour fee.
- For the safety and enjoyment of all guests, open containers of alcoholic beverages are not permitted outside the clubhouse.

ENTANDEM - SOCAN ROYALTY FEE & RE:SOUND FEE

- The Society of Composers, Authors and Music Publishers of Canada, (SOCAN) has been granted exclusive right by the Government of Canada to collect royalty fees for the use of music in any commercial application.
- The Re:Sound fee is collected for the artists & record companies that perform & produce music.
- Fees will vary depending on room and style of event.
 - Socan - Up to a maximum of \$63.49 + GST
 - Re:Sound - Up to a maximum of \$26.63 + GST
- The ECC is required to charge the above fees to all events and functions, unless otherwise specified on the contract.

INCLUDED IN ROOM RENTAL

Round & Long Tables
Grey Banquet Chairs
White or Black Linens
White, Black, or Grey Napkins
Cutlery
Glassware
Full Room Setup of ECC Items
Microphone & Podium
Event Staff
Event Planning & Consultation
Free Parking

SETUP, TAKE DOWN, DECOR & SIGNAGE

- The ECC is responsible for all setup and takedown of items that belong to the club, including chairs, tables, linens, cutlery, and bar.
- The convener is responsible for supplying and setting up all decorations unless otherwise arranged prior to event.
- Signage must be of a professional nature and is restricted to certain areas of the clubhouse.
- The use of nails, tacks, staples, tape, confetti, and plastic flower petals is strictly permitted. A fee may apply for cleaning up any confetti or plastic flower petals used.
- All candles must be in enclosed containers with the flame at a minimum of 1 inch below the encasement. The Alberta Fire Laws do not permit any open flames.
- All decorations must be free standing and cannot block fire exits, fire alarms, fire extinguishers, and security cameras.
- If additional room clean-up is needed above and beyond anticipated usage, a minimum clean-up fee of \$200 may apply.
- The convener is responsible for any and all liability and damage done to the premises during the period of time of setup, the actual event, and tear down.
- The convener is responsible for all fines, loss of business, assessments and liability as a result of the above.

AUDIO VISUAL

- Ramsey Room Bookings: Hand held wireless microphones and podium are included in the Ramsey Room rental fee. Our in-house TV system includes one 70 inch TV and two 60 inch TVs that sync up and can be situated to your preference throughout the room. The use of our in-house TV system can be used for an additional \$75.00 charge per TV.
- 1896 Dining Room Bookings: Portable Bose speaker with bluetooth connection, wireless microphone and aux cable connection is an additional \$50.00 fee. Our in-house TV system includes one 50 inch TV and can be used for an additional \$50.00 charge.

ON-SITE REGULATIONS

- Pictures are permitted within the Ramsey Room, Ramsey Room Patio and the pergola located off to the left of the parking lot.
- **Pictures on the golf course, bridge and road are strictly prohibited and will be strictly enforced.**
- All cash bars will require immediate payment for drinks. ECC accepts cash, debit or credit. An ATM is available on site.
- Washrooms are located at the top of the main stairwell, with a wheelchair accessible washroom on the main floor.
- Smoking is prohibited on the Ramsey Room patio, however alcoholic drinks are permitted. Smoking is permitted outside the main front doors, 5 meters from the entrance. Alcohol is not permitted in this area.
- Although cannabis is now legal in Canada, the use of cannabis is strictly prohibited on the ECC property.
- Pets are not permitted on the golf course. Service animals are permitted on site with documentation provided 72 hours before.





Ramsey Room

Our Ramsey Room boasts a beautiful panoramic view of the North Saskatchewan River seen through our wall of floor to ceiling windows. Adjacent to the Ramsey Room, the Ramsey Patio is situated just off the 3rd tee of the 18 hole golf course, overlooking the downtown skyline.

Our Ramsey Room is a great space for larger celebrations.





1896 Dining Room

The 1896 Dining Room is an elegant space on the second floor of the clubhouse. With floor to ceiling windows, the elevated view of the downtown skyline and river valley will surely impress your guests.

The 1896 Dining Room is a perfect space for a more intimate celebration with close family and friends.

Menu Choices



1

SIGNATURE CELEBRATION OF LIFE RECEPTION

Enjoy a selection of stationed platters for your guests to browse throughout the reception. Number of platters depend on anticipated number of guests.

ASSORTED SANDWICH PLATTER \$14.00/SANDWICH

A selection of freshly made sandwiches on an assortment of breads, wraps & croissants. Varieties include dry aged roast beef, smoked turkey, tuna salad, black forest ham, vegetarian, egg salad. Cut into quarters.

CRUDITÉ PLATTER \$90.00/PLATTER

Crisp, raw vegetables with herb ranch dip. Serves 30 guests.

DOMESTIC & IMPORTED CHEESE PLATTER \$160.00/PLATTER

Fruit garnish & crackers. Serves 30 guests.

CHEF'S SELECTION OF CURED MEATS \$180.00/PLATTER

Selection of meats & assorted crackers. Serves 30.

BUILD YOUR OWN BUNWICH \$190.00/PLATTER

Selection of deli meats with assorted buns, cheese, and condiments. Serves 30 guests.

SEASONAL FRESH FRUIT PLATTER \$130.00/PLATTER

Selection of sliced fruits. Serves 30 guests.

CHOCOLATE COVERED STRAWBERRIES \$120.00/60 PIECES

ASSORTED COOKIES \$30.00/DOZEN

ASSORTED DESSERT SQUARES \$30.00/DOZEN



2

PERSONALIZED RECEPTION SELECTIONS

Enhance your menu with hot & cold canapés, complimented with classic platters. Canapés can be passed or stationed.

Selection of One Item \$12.00 per person (2-3 pieces ea.)

Selection of Two Items \$15.00 per person (3-5 pieces ea.)

Selection of Three Items \$20.00 per person (4-6 pieces ea.)

Selection of Four Items \$22.00 per person (6-7 pieces ea.)

COLD SELECTIONS

- Smoked Salmon Bruschetta - On crostini
- Devilled Egg - Shrimp garnish
- Caprese Skewer - Boccocini, prosciutto, fresh basil & drizzled with a balsamic reduction

HOT SELECTIONS

- Angus Beef Meatballs - Whiskey BBQ glaze
- Tempura Chicken Lollipops - Sweet chili glaze
- Deep Fried Perogies - Sour cream
- Grilled Beef Satays - Honey garlic glaze
- Vietnamese Pork Spring Rolls - Sweet chili glaze
- Warm Brie Pita Canape - Fruit chutney
- Assorted Flatbreads such as three cheese, steak & mushroom, roasted vegetable & feta, or cajun chicken





The Bar

The Edmonton Country Club provides complete catering services, including bartenders, therefore only alcohol purchased through the club is available for service.

BAR OPTIONS

HOST BAR

Convenor pays for all beverage services and is invoiced on a per drink basis. Tax & gratuity is calculated on the final event invoice.

- Basic Highball \$8.00
- Domestic Beer \$8.00
- House Wine Glass \$9.50
- Soft Drinks \$3.25

FULL CASH BAR

Guests purchase all drinks. Tax and service charge included in the price.

- Basic Highball \$9.50
- Domestic Beer \$9.50
- House Wine Glass \$11.00
- Soft Drinks \$3.75

BAR SPEND

A bartender will be provided at \$50.00 per hour for a minimum of 3 hours. In the event the bar sales exceed \$500.00 prior to gratuity & tax, the bartender fee will be waived.

For a Full Cash Bar or Complimented Cash Bar, a ticket seller will be provided at \$50.00 per hour for a minimum of 3 hours. In the event the bar sales exceed \$500.00 prior to gratuity & tax, the ticket seller fee will be waived. If the event has less than 30 guests, the ticket seller will not be required.

COMPLIMENTED CASH BAR

\$2.00 BAR, \$3.00 BAR, \$4.00 BAR, \$5.00 BAR

Guest purchases drinks at the cost arranged by the convenor. Convenor pays for the remainder of all beverage services. Convenor is also responsible for paying the tax & gratuity of the full cost of the drink, which will be calculated on the final event invoice.

- Basic Highball \$8.00
- Domestic Beer \$8.00
- House Wine Glass \$9.50
- Soft Drinks \$3.25

WINE CORKAGE

Corkage wine is permitted at the discretion of Food & Beverage Management and requires prior approval.

A fee of \$25.00 per 750ml bottle will be charged on any outside wine being brought onto the property and opened during the event. Only commercially manufactured, sealed bottles of wine are allowed.

BEVERAGE SELECTIONS

DOMESTIC SPIRITS

Stolichnaya Vodka, Beefeater Gin, Bacardi Rum (white & dark), Forty Creek Rye, Whyte & MacKay Scotch, Captain Morgan Spiced Rum, Hornitos Tequila, Evan Williams Bourbon

DOMESTIC BEER

Alleycat Hazy Pale Ale, Budweiser, Cracked Canoe, Kokanne, Micholob Ultra, Sleeman's Honey Brown, Coors Lite, Last Best IPA, Moosehead Radler, Whistler Brewing Co Gluten Free, Heinekin 0.0 Non-Alcoholic

SOFT DRINKS

Coke, Diet Coke, Gingerale, Sprite, Cranberry, Orange, Clamato, Soda, Tonic Water

WINE SELECTIONS

For Host & Complimented Cash Bars, please select one red & one white wine.

Tax & Gratuity are calculated on the final event invoice.

For Full Cash Bars, ECC will choose a selection of wines.

WHITE

Spinelli Pinot Grigio - Abruzzo, Italy \$40.00

Te Henga Sauvignon Blanc - Marlborough, New Zealand \$40.00

Quatre Tours Esprit Suds - Provence, France \$44.00

Wente "Morning Fog" Chardonnay - Livermore Valley, California \$46.00

Misty Cove Sauvignon Blanc - Marlborough, New Zealand \$46.00

RED

Spinelli Cabernet Sauvignon - Abruzzo, Italy \$40.00

Spinelli Sangiovese - Abruzzo, Italy \$40.00

Bleasdale Bremerview Shiraz - Longhorn, Australia \$44.00

Tread Softly Pinot Noir - South Australia \$44.00

Imagery Cabernet Sauvignon - California \$46.00

SPARKLING

De Bernard Cuvee Prestige - Veneto, Italy \$40.00

Fre Non-Alcoholic Sparkling - Veneto, Italy \$40.00

OTHER BEVERAGES

COFFEE/TEA

Regular or Decaf Coffee Urn (50 cups) \$100.00

Regular or Decaf Coffee Carafe (10 cups) \$35.00

Assorted Tea Selection (10 cups) \$30.00





Preferred Vendor List

LIVE MUSIC

Jeff Ramsey (Guitarist)

www.jefframsey.ca

Echo Mazur (Harp, Clarinet, Piano)

echomazur@yahoo.ca

Keri Lynn Zwicker (Harp)

www.harpchickcanada.com

harpchick@hotmail.com

Alastair Briggs (Bagpiper)

www.albertabagpiper.ca

FLORISTS

Callingwood Flowers

www.callingwoodflowers.com

callflow@shaw.ca

780-487-2361

Bunches Flowers Co. (Riverbend Square)

www.bunchesflowers.com/riverbend-square/

780-438-5338

Flowers by Merle

www.flowersbymerle.com

780-482-1222



For all event inquiries, please contact:
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